

CENTRAL IOWA PADDLERS
Board of Directors
Board Organization and Club Policies
Adopted 6/13/05

I. Club Mission

- A. Central Iowa Paddlers is an informal group of paddlesport enthusiasts formed in 1997.
- B. The mission of the club is to share paddling information, promote paddling opportunities and paddlesport safety, and encourage care of our aquatic resources for both new and experienced paddlers.

II. Board of Directors

A. Choosing new board members

- 1. Board members must be members of the club.
- 2. Club members will vote on board membership at an annual meeting. A nominating committee will present a slate of candidates. The past board chair shall serve as chair of the annual meeting.

B. Organization

- 1. The board will consist of nine members.
- 2. Term shall be three years. Terms shall be staggered so that one third (three members) are up for election each year.

C. General board responsibilities

- 1. Provide direction - strategic planning
- 2. Oversee financial responsibility – monitor receipts and fund distribution
- 3. Participate in club activities and in board committee work
- 4. Market club – Provide information to the public as appropriate
- 5. Network with paddlers and potential members – Talk about the club and encourage participation and membership

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D. Committee responsibilities - This is a working board. Each board member will assume responsibility for specific board duties. Duties are defined below:

1. Chair: Schedule and chair board meetings and member meetings.
Serve as chair of the nominating committee, made up of board members as necessary.
2. Secretary: Document and distribute meeting notes to board members. Maintain file of formal club correspondence and meeting notes.
3. Treasurer: Maintain bank account(s) as signatory; deposit checks; and write checks. Maintain file of club financial records.
4. Membership chair: Maintain up-to-date member list and related member data.
5. Newsletter chair. Lead mailing committee and coordinate publication of periodic newsletter, working with newsletter editor (non-board position) and club members as necessary.
6. Advocacy chair: Follow local, state and federal legislative activities that impact paddling sports and report to board and encourage stewardship of aquatic resources.
7. Web Page Editor: Coordinate establishment and use of a web site to promote club activities.
8. Outings chair: Encourage and promote safe paddling trips. Distribute regular paddling updates.
9. At Large Director: Support board activities as needed

III. Meetings

- A. Board will vote annually on board positions.
- B. Quorum will be six people. Decisions will require a yes vote by six people. If less than six can participate in a board meeting, the board meeting will be rescheduled.
- C. Major board decisions will be reported to the membership via the newsletter.

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D. Meetings will be set as necessary.

IV. Membership

- A. Board will establish member fees and determine use of club funds.
- B. Persons may become members of the club by submitting a membership form and established fee.
- C. Board meetings will be open to club members.

V. Trip Policies

A. The following standard safety warning will be placed in each club publication:

Canoeing and kayaking are potentially life threatening sports. Participants on trips promoted by the club will accept responsibility and liability for their own preparedness and safety.

B. Trip coordinator has the right to deny participation in a club-sponsored event if he/she has reason to believe the person does not have adequate skills or equipment to safely participate.

C. Club will encourage persons to obtain paddlesport training from certified trainers.

D. Trip announcements will include the following information:

1. Identify the stream section or lake
2. Date(s)
3. Meeting time and place
4. Your name and phone number
5. Level of difficulty